

Corporate Finance Analyst Job Description

- Assessing and creating or developing business cases and investment proposals for divisional and corporate projects
- Examining and coordinating business plans, inspecting planning assumptions, and identifying and resolving any issue that may arise
- Arranging technical briefings and recommendations for senior staff ahead of important board meetings
- Making clear and concise recommendations to stakeholders.
- Analyzing new investment and business opportunities through valuation models
- Evaluating cross-company activities for best-practices efficiency opportunities
- Analyzing the organization's daily cash position and determining where money should be invested
- Developing and implementing a model or methodology that maximizes lost profits
- Recording, interpreting, and reporting financial information in support of general business operations and long-range tactical planning functions
- Preparing materials for senior management presentations for the board of directors, and also assisting with the preparation of annual reports, financial statement forecasts, and variances
- Producing ad-hoc analysis, research, financial reporting, and progress reports to senior management
- Training managers and directors on the budgeting process
- Reviewing and analyzing individual project accounts (both incoming funds and project expenditure) in relation to approved projects
- Contributing to the improvement in the quality of his/her work, and the work of other members of the organization

- Ensuring that the organization in which he or she works get maximum financial value from its business relationships with crucial strategic partners across relevant projects.